



# EXHIBITOR INFORMATION

**Golf Outing | Monday, May 12<sup>th</sup> @ Suite Shots, Fargo**

**Conference & Showcase | May 13<sup>th</sup> – May 15<sup>th</sup> @ Fargo Holiday Inn**

## Exhibit Set-Up & Hours

The showcase will be held in the Great Hall and Pool Patio at the Holiday Inn. Set-up is 8:00 a.m. to 2:00 p.m., Tuesday, May 13<sup>th</sup>. Tear down of exhibits is after 6:00 pm on Wednesday, May 14<sup>th</sup>.

**Please bring your own extension cord and multi-outlet strip.** Wireless Internet is available in the exhibit area and throughout the Holiday Inn.

## Shipping Information

*You can ship your exhibit display 1 to 1 1/2 weeks prior to the show:*

**Fargo Holiday Inn  
% TOC Conference Showcase  
3803 13th Avenue South  
Fargo, North Dakota 58103**

The Holiday Inn will store your shipment and place it in your exhibit space for Tuesday set up. It is important that your company name is shown on each box that is being shipped and the number of boxes being shipped (1 of 4, 2 of 4, etc.). Please bring along a prepared RETURN shipping label so Shipping and Receiving personnel at the Holiday Inn can return your items efficiently.

## Exhibit Hours

**Exhibit hours are 3:00 to 6:30 p.m. on Tuesday, May 13.** Keg beer will be served in the exhibit areas on Tuesday and Wednesday. **On Wednesday, May 14, the exhibits will be open from 3:00 to 6 p.m.**

A Supplier-Sponsored Reception will be held in the Harvest Hall from 6-7:30 p.m. with a full bar and large assortment of hors d'oeuvres.

## Registration Fees

Per-person cancellations and company fees may be refunded in full up to April 19th. **No refunds after April 18, 2025.** Only companies with paid registrations will be assigned exhibit space.

## Golf Fees

The TOC Golf Outing online registration form can be found soon on <https://form.jotform.com/250294835684164>. Your golf fees will be separate from your conference registration fees. Email [tocgolf@rrt.net](mailto:tocgolf@rrt.net) to have your golf questions answered.